



The Graphic Solution

800 Brazos, Suite 820
Austin, Texas 78701

Phone 800-441-8485
Fax 512-474-7878
Austin 512-472-2477

January 5, 1998

Dear employer,

If I might be a bit bold, I would like to say that I think you are fortunate to be reading this letter. It means that Kirk is considering working with you. Workers like him are one in a million. You can probably already see that he is seasoned, smart and enthusiastic. I can add that he is punctual and trustworthy. In a decade of business I have never had a more self-motivated, driven person on my staff. He has taken on every challenge that dared raise its head. Eager to get a job done or a new system in place, Kirk would often be the only person working when everyone else had gone home.

Too good to be true? Just watch him. Kirk is the one person on whom I could count to figure out how to do ANY job. There are things here that I'm not sure how we will get done in his absence.

If you have any questions for me, call the above number any time at all.

Sincerely,

Grant Unrau